



**COLLEGE COUNCIL
MEETING SUMMARY
September 27, 2018, 12:30 pm to 2:00 pm
Club Room**

ATTENDANCE Pres. Abs. MidC Q903mq253.68 421.44 33.96 14.88 reW nBT11.04 -0 03.2

Dial, Miqueas	X		Institutional Research Analyst
Gretchen Ehlers	X		Ex-Officio, Accreditation Liaison (Acting)
			Ex-Officio, Chair of College Council
Matais Pouncil	X		Provost & VP of Student Affairs (Int)
Yanghee Kim	X		Library
Hindes, Victoria	X		Ex-Officio, Student Services
John Vlahos	X		Division Chair Council
Cheryl Massa	X		Classified Senate
			Associated Student Organization
			Associated Student Organization
Rebecca McConnell	X		WVMCEA Representative
Michelle Francis			
	X		VP Administrative Services
Gretchen Ehlers	X		Academic Senate

Guests

Shantik Azima-Taylor	Intern, President's Office
Alfred Forest	Director, Student Health Services
Jose Martinez-Saldaña	Interim Dean of Student Services
Juan Paloma	Custodian, District Facilities

President Davis opened the meeting at 12:38 p.m. with a quorum present.

ACTION ITEMS:

1. Approval of Meeting Summary from May 10, 2018

The May 10, 2018, meeting summary was unanimously approved with no corrections (Pouncil M, Palomo S, Kim, AB).

INFORMATION AND DISCUSSION:

1. 2018-19 College Council Meeting Welcome

- Meeting dates handout
- Future agenda items send to Gloria Gutierrez via email at Gloria.Gutierrez@westvalley.edu
- President Davis welcomed everyone to the 2018-19 College Council meetings


- Continue working on Freedom of Speech statement
- Pleased with Enrollment
- Pleased with vibe on campus
- 758 students in the College Promise program
 - Continue to do more work in San Jose
 - Targeted outreach
 - Meeting with Mayor Licardo
 - Assistance with reaching out to SJ High schools
 - Partnership with Mayor Transportation and marketing would be very important.
 - Focus on visiting and informing blanket HS
 - Trickle down to 7th & 8th grade.
 - Meeting with parents
 - Exposing both parents and students to College prior to HS
 - Approaching

- Wellness at Work program
 - Nice way to increase our own health
 - Kudos to Heidi Davis
 - Mission looking to our program as an example to create there own
- Question: What does the law say about Homeless students being allowed to shower on campus?
 - Being marketed through Student Health
 - Dr. Forrest will send information to faculty

3. Accreditation Update

Interim Provost Pouncil provided an accreditation update

- Moving forward
- All standards have teams
- Meetings happen on alternating Fridays
- Kudos to John Hannigan for great presentations
 - Presented to Academic Senate this week
- District office just staffed standard 4
- Thank you to Stephanie and Pat for the work they are doing for accreditation
- **Review of Mission Statement**
 - **Has reviewed with the following groups:**
 - **Classified Senate**
 - **Provost Council**
 - **Division Council**
 - **College Council (Today)**
 - **Academic Senate is scheduled**
 - **Mission Statement handout passed out**
 - **Mission Statement was developed 6 years ago**
 - **Review: Is this who we are?**
 - **Are these the students we are serving?**
 - **Sent college wide email for review**
 - **Review, discuss and submit feedback**
 - **College wide discussion needs to happen**
 - **Feedback should be given to Matais Pouncil**
 - **Plan: review it now, discuss feedback, change after accreditation**

- Financial Aid transactions: 62
- Pre-reqs cleared: 42
- Tours: 38
- Data:
 - Applications: SU/FA18: 7,659
 - First Time College Students: 2,197
 - Enrollment: 7,875 Students enrolled for F18
 - FTES: 2,647 FTES-95%of goal of 2,765
- Personnel:
 - Sean Pepin, & Ryan Flannigan have accepted other positions
 - Revamping room reservation process
 - Transition plan for Student Development
- Concurrent/Dual Enrollment
 - Reducing min-entry age
- Equity
 - Debra Griffith, Dean of Equity & Success
 - Comprehensive review of use of Equity funds
 - Faculty Fellows
 - Invite her to join meetings to introduce herself
- Counseling
 - Students served since August 1- 1209 appts; 649 assessments
 - Expanded hours- M-Th 8:30-7 pm, Fri 8:30-1pm
 - 789 students in counseling classes
 - 10th out of 49 departments in enrollment
 - Program Assignments: FYE, TRiO, Puente, Umoja, EOPS, DESP, Athletics, Career Programs, Title III
 - Institutional work: Degree works, Guided pathways, Accreditation, Curriculum, Academic Appeals
 - AB705
 - Jose Martinez-Saldaña administrative lead
 - Multicultural Center
 - Student Services Building
 - Coming along according to plan
 - Great space 

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- College is in reasonably good shape, not a lot of extra funds
- Asking for areas to use supplies (for instructional) use prior to using general fund.
- Website
 - Increased scrutiny on ADA
 - ADA compliance fortunate to have Daniel Neiman
 - New Web structure coming to us this week
 - Website is responsive
 - Mobil phone
 - Desktop
 - Working on development of a Mobil app.
 - Should roll out in October
 - Phase 1- Navigation
 - Phase 2- Schedule
 - Phase 3- Registration, counseling appts
 - ADA Compliance
 - State coming down hard on ADA compliance
 - Compliance not just web it includes handouts & publications
 - Walking pathways
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- Have about 18 courses offered

7. President's Report

- Announcements:
- Brad: Welcome Juan Palomo
- Alfred Forrest: \$10 Flu vaccine coming soon
- Yanghee Kim:
 - New member of College Council
 - Department Chair of Library
 - Books for food program first 2 weeks collected 4,000 lbs of canned food and donated to second harvest food bank
 - Great job tabling at the start of school
- Cheryl Massa:
 - Classified Senate: Manager's breakfast 10/19 at 8:30
 - Classified Senate Retreat: 10/5

President Davis adjourned the meeting at 1:58 p.m.

NEXT MEETING: Thursday, September 27, 2018, Club Room at 12:30 p.m.- 2:00 p.m.